

## Department of Kinesiology and Health Sciences (KHS)

Thank you for your interest in transferring to the KHS department.

To be considered for the department, a packet of requirements **must be submitted to the KHS**  
[Change of Major Application Portal](#)

Requirements of each program are listed in the grid below and the change of major form found at:

<b>Minimum Requirements from the Applicant</b>
<ul style="list-style-type: none"><li>• Completed <a href="#">Change of Major</a> form</li><li>• Current TCNJ transcripts<ul style="list-style-type: none"><li>○ Strong math and science course grades are viewed favorably for the Exercise Science program.</li></ul></li><li>• 2.75 GPA from TCNJ</li><li>• Letter of interest in the program<ul style="list-style-type: none"><li>○ If applying for admission for a spring semester, <b><u>the Letter of Interest must include the following statement for application review:</u></b> “I have been notified that most KHS courses are offered only one semester per academic year, with the major sequences starting in the fall semester. Requesting admittance in the spring semester may limit the KHS required courses available to me and impact progression through the program. I understand this and still wish to be considered for admittance into the Kinesiology and Health Sciences program”</li></ul></li></ul>
<b>Program Limitations</b>
<ul style="list-style-type: none"><li>• It is important to note that acceptance is based on multiple factors and meeting the minimum requirements does not guarantee acceptance into the KHS program.</li><li>• Acceptance will only be considered if all criteria have been met and the desired KHS program is under the maximum enrollment capacity for the major or the academic cohort group.</li></ul>

### Review Timeline:

1. The KHS program follows an application timeline that is NOT on the standard TCNJ internal transfer timeline. Change of Major requests **are reviewed at the end of each semester, within one month of transcripts/GPAs being updated**

2. Submission of Change of Major applications MUST BE completed and submitted to the [KHS Change of Major Application Portal](#)

#### **Review Guidelines:**

- KHS faculty/committee review all Change of Major requests.
- If space in the program is available for viable applicants, application packets are reviewed, candidates are identified, ranked, and accepted in rank order.

#### **Notification to Student:**

- *If accepted into the program, you will be notified via email prior to the start of the following semester.* Emails will come from either [KHSOFC@TCNJ.edu](mailto:KHSOFC@TCNJ.edu) or [wells@tcnj.edu](mailto:wells@tcnj.edu)
- If accepted, the Change of Major form you submitted will be signed by the Department Chair and forwarded directly to R&R.

#### **Notification to KHS Department:**

- If a Change of Major is no longer desired, please notify Mrs. Wells, [wells@tcnj.edu](mailto:wells@tcnj.edu) to withdraw your application.
- Failure to do so may lead to a change that is not wanted and the need to start the process again.

#### **Program/Course Advising:**

- Prior to acceptance into the KHS major, advising should be sought from your current advisor within your current major. Additional KHS program information can be found on the KHS website.
- The majority of KHS courses are reserved for KHS majors. KHS 160 and KHS 172 do have seats that are reserved for non-majors and are possible courses for students interested in exploring KHS. At any time, if KHS 160 and KHS 172 are at capacity, you may put your name on a waitlist through the “[Class Add/Change](#)” form below.
- Until accepted into the major, enrollment in additional required KHS courses (excluding KHS 160 & 172) is not possible.
- Please look to continue fulfilling requirements in your current major or meeting additional liberal learning requirements. To determine which additional classes or KHS program requirements need to be met, run a PAWS “What If” report. This can be found on your PAWS account homepage, choose the KHS option and run a report. Although the top of the PAWS Academic Requirements page will look the same, the bottom will be modified to now outline KHS requirements.
- If accepted into the program, **KHS will enroll you into available KHS courses and assign you an advisor.**
- Specific information regarding graduate programs and pre-requisites for each, can be found on national sites ([aapa.org](http://aapa.org), [apta.org](http://apta.org), [aota.org](http://aota.org), [chiropracticcouncil.com](http://chiropracticcouncil.com), etc.). Each graduate program is different and students will need to research each graduate program’s requirements.
  - Most graduate school requirements are not KHS degree program requirements.